

## Queen's College

**Application Form for S.1 Discretionary Places (Admission in September 2024)**Points to note:

- As stipulated by the Education Bureau, students (including those who do not join the Secondary School Places Allocation System) may apply for Secondary One Discretionary Places with TWO secondary schools which are in the Secondary School Places Allocation System. Parents can only submit **ONE** more application to another school after handing in the application form to Queen's College. Applicants who submit applications to more than TWO secondary schools will be disqualified from application.
- The completed form should be submitted to Queen's College **in person or via SSPA e-Platform**, together with copies of Primary 5 and 6 school reports, supporting documents and certificates of participation and performance in extra-curricular activities and services (**no more than 20 copies** of certificates of achievements should be submitted) and one self-addressed envelope with postage **between 2 January 2024 and 16 January 2024**
- Shortlisted applicants will be notified for an interview by letter by early March 2024. Applicants who do not receive any notification by **6 March 2024** should contact Miss LEUNG (General Office) at 2576 1992.
- Only parents of successful discretionary places applicants will be notified by letter and phone on **27 March 2024**.
- The results of Secondary One Discretionary Places and Secondary School Places Central Allocation will be released at the same time on **9 July 2024** by the Education Bureau. Applicants will **not** be notified individually of their results by our school.

**(1) Personal Particulars of Applicant and Guardian(s)**

APPLICANT	Name	Chinese		English		Recent Photo		
	Name of Primary School Attended							
	Student Reference No. (STRN)							(8 digits)
	Residential Address							
	Date and Place of Birth						Age	
Children I.D. Card No. / Birth Certificate No. / Declaration Cert. No.								
FATHER	Name	Chinese		English				
	Occupation					Tel.		
	Correspondence Address	(If different from above)						
MOTHER	Name	Chinese		English				
	Occupation					Tel.		
	Correspondence Address	(If different from above)						
Parent's Email Address								
Supplementary Information		If the applicant's: (i) father has studied at this school, please fill in the year of graduation: _____ (ii) brother is studying at this school, please fill in his name and (class attending): _____ ( )						

**\* Applicants are not required to provide recommendation letters from their primary schools.**

**(2) Academic Performance and Conduct:**

Level Subject	Primary 5		Primary 6	For School Use Only	
	First Term (Mark/Grade)	Last Term (Mark/Grade)	First Term (Mark/Grade)	Copies submitted	
Chinese Language				P5 Report Cards	
English Language				P6 Report Cards	
Mathematics				ECA Proof	
General Studies				Service Proof	
Average Mark / Grade				Awards / Certificates	
Position in Class / Total Number of Students in Class	In Class: ___ / ___	In Class: ___ / ___	In Class: ___ / ___	Self-addressed Envelope with Postage	
Position in Form / Total Number of Students in Form (if applicable)	In Form: ___ / ___	In Form: ___ / ___	In Form: ___ / ___	Received by:	
Conduct				Date:	

**(3) Performance on Internal and External Extra-curricular Activities:**

(Please use a separate sheet if the space is insufficient. Each applicant should submit no more than 20 copies of certificates )

Internal / External		Examination / Competition in P5-6 (in chronological order)	Grade or Level (List the best or highest achievements for items of the same category)
	1		
	2		
	3		
	4		
	5		

**(4) Services (e.g. Prefect, Class Monitor, Librarian, etc) :**

	Year	Service	Post / Award (if applicable)
1			
2			

**(5) Outstanding Achievements :**

(Applicants who have excelled in Music or Sports, e.g. achieving recognitions or receiving awards in international or local competitions or examinations, etc., may be invited for interviews and auditions. The assessment criteria of these applications also include applicants' conduct, extra-curricular activities and performance in interviews.)

Please briefly state the applicant's outstanding achievements in Music or Sports (Please use a separate sheet if the space is insufficient)

I hereby state that the data provided above are accurate and true. I understand my child's application may be rejected if false information is found in the application.

Parent's / Guardian's Signature : \_\_\_\_\_

Parent's / Guardian's Name : \_\_\_\_\_

Date : \_\_\_\_\_

Personal data collected are to be used for Discretionary Places applications. Our school may be required to submit the data to the Education Bureau for secondary school places allocation and other education-related purposes. Applicants must submit all information required or their applications may not be processed. Applicants can make enquiries and clarification on handling of personal data in accordance with the Personal Data (Privacy) Ordinance. For further enquiries, please contact School Office at 25761992.

Address: Queen's College, 120 Causeway Road, Causeway Bay, Hong Kong

Telephone no. : 2576 1992