

Queen's College
Plan on the Use of Capacity Enhancement Grant 2022-23

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Assessment Mechanism	Persons in charge
Enhancing Language Proficiency and Curriculum Development	- To assist in implementing enrichment programmes on extensive reading/ oral practices and to assist in language proficiency promotion activities	(1) To employ a teaching assistant (English)	<ul style="list-style-type: none"> To assist teachers in implementing the planned language programmes To assist teachers to enhance language proficiency of students To give support to teachers in handling work in implementation of SS curriculum and School-based Assessment To share workload of teachers 	From September 2022 to August 2023	Salary of the teaching assistant <i>\$17,955 per month</i> × 12 months = \$215,460	<ul style="list-style-type: none"> 80% of attendance in after-school enrichment sessions Students show improvement in reading, writing, listening and speaking abilities 80% of teachers agree that the TAs can provide support for preparing learning & teaching materials 	<ul style="list-style-type: none"> Feedback from teachers Assessment of students' performance in oral presentation and writing skills and development of reading habits Attendance in after-school enrichment sessions 	Mr. WONG Kwok-keung (AP) Ms. CHAN Yuen-mei (HOD – English)
To cope with students' diverse learning needs in Mathematics	To conduct enrichment lessons for less able students in Mathematics	(2) To employ a teaching assistant with good knowledge in	<ul style="list-style-type: none"> To assist teachers to cater for students' individual needs To give more assistance to 	From September 2022 to August 2023	Salary of the teaching assistant <i>\$17,955 per month</i> × 12	<ul style="list-style-type: none"> 70% of the participants show improvement in examinations and test results. IT plans for 	<ul style="list-style-type: none"> Feedback from teachers Surveys on the academic performance of weaker students 	Mr. WONG Kwok-keung (AP) Ms. CHIU Ming-sze

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and IT-related tasks	and to support teachers in miscellaneous IT duties	Mathematics and IT	teachers to carry out IT plans for teaching and learning		months = \$215,460	teaching and learning are implemented smoothly. • More teachers are willing to integrate IT in learning and teaching.	in examinations • Lesson observation	(HOD – Math) and Mr. Yip Hon-kei (IT – i/c)
To alleviate administrative work in conducting Life-Wide-Learning activities and Music-related activities	To assist the conduction of Life-Wide-Learning lessons and Music-related activities	(3) To employ a teaching assistant with good knowledge in activities coordination	<ul style="list-style-type: none"> To assist teachers to develop students' musicianship To give more assistance to teachers to carry out Life-Wide-Learning lessons 	From September 2022 to August 2023	Salary of the teaching assistant <i>\$17,955 per month</i> × 12 months = \$215,460	<ul style="list-style-type: none"> Music-related and LWL activities are implemented smoothly 	<ul style="list-style-type: none"> Feedback from teachers Surveys on the academic performance of weaker students in examinations 	Mr. WONG Kwok-keung (AP) Mr. LAU Yiu-man (HOD-Music) and Ms CHAN Ying-ping (LWL i/c)

(A) Capacity Enhancement Grant allocated for 2022/2023 (Estimated)	:	\$638,461.00
(B) Balance brought forward from CEG 2021/2022 as at 31.8.2022	:	\$ 61,116.90
(C) Total Expenditure in 2022/2023	:	\$642,934.00

Name of Teacher-in-charge of Capacity Enhancement Grant: Mr. WONG Kwok-keung Signature: _____ Date: 30.6.2022