

Queen's College
Plan on Use of Capacity Enhancement Grant 2020-21

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Assessment Mechanism	Persons in charge
Enhancing Language Proficiency and Curriculum Development	- To assist in implementing enrichment programmes on extensive reading/ oral practices and to assist in language proficiency promotion activities	(1) To employ a teaching assistant (English)	<ul style="list-style-type: none"> • To assist teachers in implementing the planned language programmes • To assist teachers to enhance language proficiency of students • To give support to teachers in handling work in implementation of SS curriculum and School-based Assessment • To share workload of teachers 	From September 2020 to August 2021	Salary of the teaching assistant <i>\$17,955 per month</i> × 12 months = \$215,460	<ul style="list-style-type: none"> • 80% of attendance in after-school enrichment sessions • Students show improvement in reading, writing, listening and speaking activities • 80% of teachers agree that the TAs can provide support for preparing learning & teaching materials. 	<ul style="list-style-type: none"> • Feedback from teachers • Assessment of students' performance in oral presentation and writing skills and development of reading habits • Attendance in after-school enrichment sessions 	Mr. WONG Kwok-keung (AP) Ms. CHAN Yuen-mei (HOD – English)

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Assessment Mechanism	Persons in charge
To cope with students' diverse learning needs in Mathematics and IT-related tasks	To conduct enrichment lessons for less able students in Mathematics and to support teachers in miscellaneous IT duties	(2) To employ a teaching assistant with good knowledge in Mathematics and IT	<ul style="list-style-type: none"> To assist teachers to cater for students' individual needs To give more assistance to teachers to carry out IT plans for teaching and learning 	From September 2020 to August 2021	Salary of the teaching assistant <i>\$17,955 per month</i> × 10 months = \$179,550	<ul style="list-style-type: none"> 70% of the participants show improvement in examinations and test results. IT plans for teaching and learning are implemented smoothly. More teachers are willing to integrate IT in learning and teaching. 	<ul style="list-style-type: none"> Feedback from teachers Surveys on the academic performance of weaker students in examinations Lesson observation 	Mr. WONG Kwok-keung (AP) Ms. CHIU Ming-sze (HOD – Math) and Mr. YU Wai-keung (IT – i/c)
To enhance Music education and Music-related activities	To share the teaching load of Music teacher and assist Music-related activities	(3) To employ a 0.5 Temporary Teacher for teaching Music and Computer	<ul style="list-style-type: none"> To assist teachers to develop students' musicianship To give more assistance to teachers to carry out plans in music and 	From Sept 2020 to August 2021	Salary of the Temporary Teacher <i>\$18,396 per month</i> × 12 months = \$220,752	<ul style="list-style-type: none"> Music and Computer lessons are effectively conducted. Music-related activities are implemented smoothly 	<ul style="list-style-type: none"> Feedback from teachers Assessment of students' performance in tests and examinations 	Mr. WONG Kwok-keung (AP) Mr. LAU Yiu-man (HOD-Music)

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			computer studies				<ul style="list-style-type: none"> Attendance in after-school music-related activities 	

(A) Capacity Enhancement Grant allocated for 2020/2021 (Estimated)	:	\$630,000.00
(B) Balance brought forward from CEG 2019/2020	:	\$0.00
(C) Total Expenditure in 2020/2021	:	\$615,762.00
(D) Transfer of Fund to OEPG from TA(BA) on 31-3-2019	:	\$0.00
(E) Balance carried forward for 2021/2022 (A)+(B)-(C)-(D)	:	\$ 14,238.00 (Transfer to OEPG.)

Name of Teacher-in-charge of Capacity Enhancement Grant: Mr. WONG Kwok-keung

Signature: _____

Date: 15.7.2020